

Chester le Street Primary Care Network Community Investment Fund (the Fund) has been set up to support community groups and organisations based in Chester le Street, with funding provided by the seven GP Practices in Chester le Street that comprise both local Federation (Chester le Health limited) and Primary Care Network (Chester le Health PCN).

The focus is to offer funding to deal with emerging issues in the community as a result of the continuing threat of coronavirus, as well as supporting longer term projects in the area that target positive health and wellbeing.

The fund will support the following themes:

Theme 1: Proactive emergency grants

- Organisations that are supporting older people and other vulnerable groups affected by the COVID-19 outbreak
- Additional costs of working remotely and adapting services to improve health & wellbeing being delivered in the wider community including volunteer costs
- Initiatives working to combat poverty (e.g. initiatives to tackle food poverty or 'holiday' hunger etc.)
- Advisory services that complement those being put in place by statutory authorities such as directing people to local services or listening on the phone and giving emotional support.

Your activity should complement the support measures that are being put in place in your communities by the statutory authorities e.g. local authority led community hubs.

Theme 2: Resilience in health grants

As with the varying levels of local and regional disadvantage, there are health inequalities across particular areas within Chester le Street that are the focus of targeted funding support at community level. There are individual neighbourhoods for example that rank among the very worst in the country for levels of poverty, poor health, and disadvantage.

In response, we welcome applications with targeted approach to reducing health inequalities:

- Projects that target health needs within communities in Chester le Street
- Activities to address inequalities in health and wellbeing including poverty, poor mental health, and isolation
- Organisations introducing or integrating social prescribing within their services
- Supporting positive mental health in young people
- Enriching later life for older people
- Healthy initiatives for hard-pressed families and socially isolated people

Size of grants

Grants are available of up to £5,000.

Who can apply?

Groups must:

- Be based in or deliver services within Chester le Street, Sacriston, Pelton, or Great Lumley
- Have a management committee with at least 3 unrelated members (4 directors if a CIC)
- Be a voluntary organisation, community group, small charity or other not for profit organisation
- Have a bank account in the group's name with two unrelated signatories

Your application will only be considered complete when all supporting documentation has been received. This includes:

- Constitution (registered charities need not provide this)
- Recent accounts or balance sheet
- Safeguarding document
- Copy of recent bank statement clearly showing name of group, sort code and account number

What we will fund:

- Volunteer expenses: Budget for training, travel, telephone calls, travel and meals.
- Activity costs: Budget for resources to facilitate a project/activity; costs that fall outside capital, volunteer or staffing costs, e.g. event catering, volunteer costs
- Project staff / sessional staff costs: Budget for external consultants and staff that are employed for the specific project/activity that is being funded, including the cost of permanent staff to deliver specific projects.
- Core costs and overheads where it can be shown as essential to the delivery of a project or service

What we won't fund:

- Use for activities of a party political or exclusively religious nature
- Paid-for marketing and advertising
- Purchases of large capital equipment
- Costs reimbursed or to be reimbursed by funding from other public authorities or from the private sector
- Interest payments (including service charge payments for finance leases)
- Statutory fines, criminal fines, or penalties
- Trips abroad

Applying to the Fund

Your application will be assessed and then reviewed by a Community Health Panel, where a decision will be made on whether to fund the application at this time. You will be notified shortly after the

panel; our aim is to get a decision to you within 4 weeks of receiving your completed application and having had a short phone call with your group's main contact (if needed).

Grant monies will be paid at the start of the grant once signed terms and conditions have been received. Terms and conditions are to be sent electronically to us not by post.

If you require any further information, please email info@cddf.org.uk. To help us deal with your query swiftly please include **CPCN Fund** in your email title.

Please see our General Guidelines for further information around eligibility.

Monitoring and evaluation

Successful organisations will be required to complete an interim monitoring report or phone call at halfway through their project, and one monitoring report at the end of the Grant term. We will be asking how the grant was spent, as well as the difference the project has made, what was achieved, any key issues and lessons learnt.

Before beginning the project, we suggest successful organisations take the time to read the monitoring forms, so that necessary information can be recorded from the outset, this should include:

- Sharing the evaluation form with staff in the organisation
- Discussing and deciding specific goals based on the application
- Deciding who will write the report
- Collecting data from the outset
 - Quantitative data (numbers) – how many people are taking part or using the service, achieved goals (e.g. employment, improved health)
 - Qualitative data (stories) – feedback from users and volunteers, observed increase in skills, confidence etc.
 - Learning – feedback from project participants, what went well, what would you do differently etc.
- Build in time to complete the form.

Funded organisations should also be willing to discuss the progress of the project over the phone as and when necessary and to host visits that will assist with learning and best practice.

