



FREQUENTLY ASKED QUESTIONS

We've compiled a list of frequently asked questions below.

Pre-application FAQs

Can I apply to more than one fund held by the Foundation?

Yes. If you meet the criteria for the fund, you can apply to and hold any of our funds at the same time.

Can I apply to multiple funds for the same thing?

No, we are not able to double-fund your project; funding could only support different projects.

Do my supporting documents have to be submitted before the deadline?

Supporting documents should be submitted to the Foundation within 5 working days of submitting your application. If we do not receive them within 5 working days, your application will be ineligible.

What can I apply for?

Some funds have specific criteria. Please read the guidelines for the fund you're applying to before submitting an application.

What size of charity/group will you support?

This may depend on the fund you apply to. We typically support small or grassroots community groups or organisations working in the local community. As such we are unlikely to support national or UK-wide organisations and are less likely to support organisations with a £multi-million turnover.

Do you support fundraising costs?

None of our current grant programmes are likely to support fundraising costs.

Do you support places of worship or faith orientated groups?

The Foundation's grant programmes support many groups which are motivated by faith values however we are not able to support groups for a project that promotes a certain faith, or for projects that are exclusively available to those of a certain faith.

Do you fund Community Interest Companies?

Yes, we do fund CICs but you must read the guidelines for the fund to which you're applying to make sure that your organisation and project is eligible.

Once you've submitted your application

Will I receive confirmation that my application has been received?

Yes. As soon as you have submitted your application you should receive an email with a PDF copy of your application form attached. As all our correspondence will be via email please ensure that our general email address of info@cdcf.org.uk is a trusted email address with your provider.

When will I hear if I've been successful or unsuccessful?

Each of our programmes has a different timescale however we endeavour to have the results for you within 12 weeks of submission.

How does the Foundation assess my application?

An assessment will usually involve contact by email or phone from an externally appointed assessor.

Who makes the decision?

For many of our programmes local grants panels have been established to make the decision. For those funds that are not restricted by a specific geographical area, the panel responsible for making the decision is often convened by the Foundation, or a decision may be made directly by the donor.

What feedback will I get if unsuccessful?

We try where we can to reflect the views of our donors' decisions however, due to the high number of applications that we receive, we are unfortunately unable to offer very specific feedback to applicants unless it relates to failure to meet due diligence e.g. governance issues or financial irregularities etc.

How do I make a complaint?

We have a complaints process that you may follow if you feel that the procedure in our decision-making has not been appropriate.

Congratulations, you've been successful in your grant application!

How long do we have to spend the money?

Unless otherwise specified in the terms and conditions issued to you, you must spend your grants within one year of your grant offer letter.

What if we are unable to deliver on the timescale?

If you are unable to deliver your project within the timeframe, please contact the Foundation to discuss the options available to you.

What happens if we don't spend all the money we were awarded or need to change the budget?

You must speak to us if you have unspent funds. It is possible to submit a request by email or in writing to the Foundation for changes to a funded project and budget. Any changes must be agreed before money is spent on an alternative budget.

How can I advertise my grant/project?

It would be great for the Foundation and/or the donor who funded your project to be recognised in any materials produced as a result of the funding awarded to you, or in news stories mentioning the funded project.

Will I need to provide an end of project report?

Yes, we require all grants to be reported on; an online form will be emailed to you towards the end of your project.